

Hannah Obrigewitch

OBJECTIVE

I am interested in applying for an Elementary or Early Childhood teacher position in the Williston Public School District.

EXPERIENCE

Human Resource Assistant; North American Coal, Falkirk Coal Mine, Washburn, ND

(Summers of 2018, 2019, and 2020)

- Interact and communicate with all employees
- Educate employees about information on benefits and new employment paper work
- Keep confidential information
- Administer training videos for outside contractors to meet the MSHA requirements
- Create annual refresher safety modules that are administered to all employees monthly

Kid's Club After School Program; Light of Christ School System, Bismarck, ND

(January- March 2020)

- Interact with and make sure all children are safe and feel supported
- Implement differentiated learning activities, lessons, crafts, etc. for the first through third graders
- Help students with homework
- Communicate with children, parents, coworkers, and supervisors

Beulah Water Park Manager; Beulah, North Dakota

(January 2017- August 2017)

- Supervised the pool employees
- Scheduled the employees pool coverage for all shifts and planned their daily duties
- Interacted with the community by planning weekly activities for family nights
- Taught swimming lessons, ages varied from toddlers to adults
- Hourly checks on chemicals, and adjusted the chemical levels as needed to stay in acceptable chemical limits
- Approved weekly employee hours
- Gave the updates to the Beulah Water Park Pool Board every three weeks

EDUCATION

- Diploma from Beulah High School
- University of Mary, Bismarck, ND — Pursuing a degree in Elementary Education and Early Childhood Education. Anticipated to graduate in December of 2021.

SKILLS

- Working, interacting, and communicating with all ages of people
- Being a leader because of my job experiences
- Keeping others and myself safe
- Strong organizational and budgeting skills
- Ability to speak in groups of people